

**Pennsylvania State Animal Response Team
Board of Directors Meeting
Tuesday, January, 2009
11:00 a.m.-2:00 p.m.
PEMA**

In Attendance

- Mr. Jeffrey Brabant Coordinator, Snyder Union CART
- Dr. Robert Lavan DVM Pfizer Member, Montgomery CART
- Ms. Juli Grabowski Member, Dauphin CART
- Mr. David Allman Member, Crawford CART
- Ms. Ginny Kellogg Coordinator, Venango/Forrest CART
- Mr. Randy Rockey Coordinator, Centre County EMA
- Mr. Darin Cox PA Federation of Dog Clubs
- Dr. Nan Hanshaw Roberts DVM PA Dept of Ag, **Treasurer**
- Ms. Susan Smith Coordinator, Bedford County CART, **Chair**
- Ms. Linda Spahr Penn State Cooperative Extension
- Mr. Joel Hersh Executive Director PASART
- Ms. Karen Critchfield Director, Training and Development PASART
- Dr. Lenny Southam DVM, PVMA
- Ms. Eve Emmell PSBR
- Ms. Sarah Speed HSUS
- Ms. Charlene Wandzilak **PVMA Vice-Chair**
- Mr. Michael Kolar PEMA
- Ms. Sharon Lowry, Bradford CART

Absent

- Mr. Norris Benns volunteer
- Mr. Charles Bruckner volunteer
- Mr. Karel Minor Federate Humane Societies of PA
- Dr. Donald McLean USDA
- Dr. Charles Newton UPenn School of Veterinary Medicine

Minutes – Annual Meeting

Topic of Discussion	Main Points of Discussion	Action Items or Next Steps
Executive Director's Report	<ul style="list-style-type: none">• Welcome to new board members.• PASART fiscally sound, still leading in programs nationally• Honored by Iowa Department of Agriculture and Land Stewardship for efforts in Iowa Floods• Presentation to Dr. Roberts in recognition of years of service as Chair	
Introduction of Elected Officers	<ul style="list-style-type: none">• Ms. Susan Smith, Chair• Ms. Charlene Wandzilak, Vice Chair• Ms. Sarah Speed, Secretary• Dr. Nan Roberts, Treasurer	
Adjournment		Approved

Minutes – Quarterly Meeting

Topic of Discussion	Main Points of Discussion	Action Items or Next Steps
Introduction	Introduction of board members new and old	
Approval of Minutes	The following minutes were presented for the board’s approval <ul style="list-style-type: none"> • September 30, 2008 	Approved
Treasurer’s Report	Checking account \$56k including: <ul style="list-style-type: none"> • Donated funds assigned to the CARTs • Grants applied for by CARTs Grants \$1.6 million for: <ul style="list-style-type: none"> • Planning • Training • Equipment Must stay under \$500k cap per spending year to avoid full federal audit <ul style="list-style-type: none"> • Homeland Security HSGP • Law Enforcement Training • Urban Area Security Initiative Grant Current grant ends June 30, 2010 Upcoming grant status <ul style="list-style-type: none"> • Federal grant \$450k 	Approved
Equipment Loan Policy	Sarah Speed explained need for policy and outlined draft policy to set requirements that only select agencies allowed to borrow CART/PASART equipment with fee and inspection	Suggested changes made, re-draft will be circulated via email for further comment/vote
Executive Director’s Report – New Contributions	Major contributions <ul style="list-style-type: none"> • Lancaster EMA donating truck to Lancaster CART • Obedience Club of Greater Harrisburg donated trailer to Cumberland CART • New Leash on Life liquidating and transferring assets to Cambria CART • Unsolicited donation of \$2k from retirement account to PASART 	

Executive Director's Report - Upcoming Events	Events: <ul style="list-style-type: none"> • Farm Show • Philadelphia EMA working with CART and drafting city emergency plan so PASART orientation forthcoming • Baltimore CART invited Joel Hersh to speak at annual meeting • Bluegrey Cluster Dog Show 	
Executive Director's Report – Announcements	Joel Hersh has accepted a seat on the Board of NASEP	
Legislative Committee	Pending legislation affecting PASART and CARTs needs analysis and comment from PASART Board	Moved and seconded to create a Legislative Subcommittee Approved – members: <ul style="list-style-type: none"> • Susan Smith • Sarah Speed, Chair • Darin Cox • Randy Rockey • Nan Roberts Will meet shortly to discuss possible legislation to amend Title 35
Training	Suggested that we create a Training Subcommittee to standardize training across CARTs	Tabled for future discussion
Next Meeting	April 7 th in Centre County	
Adjournment of meeting		