

**Pennsylvania State Animal Response Team
Board of Directors Meeting
Tuesday, April 10, 2007
11:00 p.m.-2:00 p.m.
PEMA Headquarters (Room 180)
2605 Interstate Drive, Harrisburg, PA 17110
Hershey, PA**

In Attendance

- Dr. Nanette Hanshaw-Roberts, **Board Chairperson**, Pennsylvania Department of Agriculture
- Ms. Charlene Wandzilak, **Vice-Chair**, Pennsylvania Veterinary Medical Association
- Mr. Norm Conrad, **Board Treasurer**, Penn State Cooperative Extension
- Mr. Charles Bruckner, Volunteer
- Mr. Darin Cox, PA Federation of Dog Clubs
- Dr. Charles Newton, University of Penn, School of Veterinary Medicine
- Mr. Joseph Roberge, PEMA
- Mr. Troy Stump. ZooAmerica
- Dr. Michael Wooten, USDA, Technical Advisor
- Mr. Randy Rockey, Centre County EMA Director
- Dr. Don McLean, USDA
- James Simpson, Hanover Shoe Farms
- Dr. Lenny Southam, PVMA
- Mr. Norris Benns, Esq., Volunteer
- Ms. Susan Smith, Bedford CART
- Samantha Mullen HSUS
- Dr. John Ellis ,PA Society for Biomedical Research ,for Sheilah Borne-Fuller
- Mr. Joel Hersh, Ex-Officio, Executive Director, PASART
- Ms. Karen Critchfield, Ex-Officio, Director Training and Development, PASART

Absent

- Mr. James Simpson, Hanover Shoe Farms
- Ms. Julia Groom-Thompson, Red Cross of Susquehanna Valley
- Ms. Anne Irwin, **Board Secretary**, Executive Director, Bucks County SPCA

Minutes

Topic of Discussion	Main Points of Discussion	Action Items or Next Steps
Approval of the Minutes	<p>The following minutes were presented for the Boards approval:</p> <ul style="list-style-type: none"> • January 9, 2007 Board of Directors Meeting minutes 	<p>Motion: To approve the minutes of the following meetings as presented:</p> <ul style="list-style-type: none"> ▪ January 9, 2007 Board of Directors Meeting minutes ▪ Dr. Newton 1st, Mr. Rockey 2nd <p>- APPROVED.</p>
Treasurer's Report	Mr. Conrad provided the Board the initial Treasurer's Report. Mr. Hersh assisted.	No further action needed.
Seating of Susan Smith	Ms. Smith took her seat as a Board member.	No further action needed.
Code of Conduct	Proposed changes to Code of Conduct presented by Exec. Dir. Issue of Criminal Background checks discussed	<p>Motion to table pending drafting of new code by Board Member Bennis: Mr. Bennis 1st & Mr. Roberge 2nd.</p> <p>-APPROVED</p>
Discussion of CART members role in Rx administration	Board members did not see a need for or a role in same by CARTS. State Board opinion received supporting need for Licensed Veterinarian oversight/supervision.	No vote needed. Consensus that this deviates from mission of PASART.
USDA Mike Wooten Regional change	Dr. Wooten informed the Board that USDA was reorganizing and that he would no longer cover PA.	Board thanked him for his input and assistance over the past several years. No action needed.

Discussion of New Hampshire invitation to have Exec. Director sit on NH SART Board	Considered an honor. No objections with limitation. Board recommended legal review by Mr. Bennis.	Motion to Approve on an annual basis pending Mr. Bennis' review . Mr. Rockey 1 st , Mr. Stump 2 nd . APPROVED
Executive Director's Report	Written report submitted. Discussion on highlights.	No further action needed.
Pubic Outreach and Training Directors Report	Written report submitted.	No further action needed.
Strategic Planning	The full Board was informed that staff and the Executive Committee would meet with a consultant, Nancy Dering Martin, after the meeting to discuss strategic planning initiative.	Board will be advised of meeting and proposal; at next board meeting.
Next Meeting	Next Board meeting to occur on July 10, 2007 at PEMA Headquarters., 11:00am to 2:00pm	No further action at this time.
Adjournment	There being nothing further to discuss, the meeting was adjourned at 1:59PM.	Motion: To adjourn the April 10, 2007 meeting of the Board. – APPROVED.