

**Pennsylvania State Animal Response Team
Board of Directors Meeting
Tuesday, October 10, 2006
11:00 p.m.-2:00 p.m.
Hershey Convention Center, Cocoa Suite 4
Hershey, PA**

In Attendance

- Dr. Nanette Hanshaw-Roberts, **Board Chairperson**, Emergency Planning Coordinator, Bureau of Animal Health and Diagnostic Services, Pennsylvania Department of Agriculture
- Ms. Charlene Wandzilak, **Vice-Chair**, Pennsylvania Veterinary Medical Association
- Mr. Norm Conrad, **Board Treasurer**, Penn State Cooperative Extension
- Mr. Charles Bruckner, Volunteer
- Mr. Darin Cox, PA Federation of Dog Clubs
- Dr. Charles Newton, University of Penn, School of Veterinary Medicine
- Mr. Joseph Roberge, PEMA
- Mr. Troy Stump. ZooAmerica
- Dr. Michael Wooten, USDA, Technical Advisor
- Mr. Randy Rockey, Centre County EMA Director
- Dr. Don McLean, USDA
- Wade Grim, Hanover Shoe Farms
- Karen Critchfield, Public Outreach & Training Director, PASART
- Mr. Joel Hersh, Ex-Officio, Executive Director, PASART

Absent

- Ms. Sheila Borne, PA Society for Biomedical Research
- Dr. Karen Martin , PVMA
- Mr. James Simpson, Hanover Shoe Farms
- Ms. Anne Irwin, **Board Secretary** Bucks County SPCA
- Mr. Norris Bennis, Esq.
- Ms.Samantha Mullen, The Humane Society of the United States(HSUS)

- Ms. Julia Groom-Thompson, Susquehanna Valley Red Cross

Minutes

| Topic of Discussion | Main Points of Discussion | Action Items or Next Steps |
|--|---|--|
| Approval of the Minutes | <p>The following minutes were presented for the Boards approval:</p> <ul style="list-style-type: none"> • July 11, 2006 Board of Directors Meeting minutes | <p>Motion: To approve the minutes of the following meetings as presented:</p> <ul style="list-style-type: none"> ▪ July 11, 2006 Board of Directors Meeting minutes <p>- APPROVED.</p> |
| Treasurer's Report | <p>Mr. Conrad provided the Board the initial Treasurer's Report. Mr. Hersh assisted. Finance committee to be activated. Mr. Conrad will chair based on by-law compliance.</p> | <p>No further action needed.</p> |
| PASART Video | <p>Mr. Conrad provided the Board with an update about the creation of a video for training purposes. PSU Progress Report provided.</p> | <p>Additional reports will be provided to the Board as new information is available about production.</p> |
| Fund raising Discussion | <p>Discussion continued from previous meeting. Board voted to create a Fund raising Committee. The Vice Chair will lead the group as governed by the By-laws.</p> | <p>Motion: To create the Fund raising Committee.</p> <p>-APPROVED</p> |
| Bylaws | <p>Review of bylaws. Changes made</p> | <p>By-laws amended to reflect discussion.</p> |
| Executive Director's Report | <p>Written report submitted. Discussion on highlights.</p> | <p>No further action needed.</p> |
| Pubic Outreach and Training Directors Report | <p>Written report submitted.</p> | <p>No further action needed.</p> |
| Next Meeting | <p>Next Board meeting to occur on January 9, 2007 at PEMA Headquarters., 11:00am to 2:00pm</p> | <p>No further action at this time.</p> |
| Adjournment | <p>There being nothing further to discuss, the meeting was adjourned at 2:15PM.</p> | <p>Motion: To adjourn the October 11, 2006 meeting of the Board.</p> <p>- APPROVED.</p> |