

**Pennsylvania State Animal Response Team
Board of Directors Meeting
Tuesday July 11, 2006
11:00 p.m.-2:00 p.m.
Hershey Convention Center, Cocoa Suite 4
Hershey, PA**

In Attendance

- Dr. Nanette Hanshaw-Roberts, **Board Chairperson**, Emergency Planning Coordinator, Bureau of Animal Health and Diagnostic Services, Pennsylvania Department of Agriculture
- Ms. Anne Irwin, **Board Secretary** Bucks County SPCA
- Mr. Norm Conrad, **Board Treasurer**, Penn State Cooperative Extension
- Mr. Norris Bennis, Esq.
- Mr. Charles Bruckner, Volunteer
- Mr. Darin Cox, PA Federation of Dog Clubs
- Dr. Charles Newton, University of Penn, School of Veterinary Medicine
- Ms.Samantha Mullen, The Humane Society of the United States(HSUS)
- Ms. Julia Groom-Thompson, Susquehanna Valley Red Cross
- Mr. Troy Stump. ZooAmerica
- Dr. Michael Wooten, USDA, Technical Advisor
- Mr. Joel Hersh, Ex-Officio, Executive Director, PASART

Absent

- Ms. Sheila Borne, PA Society for Biomedical Research
- Dr. Karen Martin , PVMA
- Ms. Charlene Wandzilak, Pennsylvania Veterinary Medical Association
- Mr. Randy Rockey, Centre County EMA Director
- Dr. Don McLean, USDA
- Mr. Joseph Roberge, PEMA
- Mr. James Simpson, Hanover Shoe Farms
- Karen Critchfield, Public Outreach & Training Director, PASART

Minutes

Topic of Discussion	Main Points of Discussion	Action Items or Next Steps
Approval of the Minutes	<p>The following minutes were presented for the Boards approval:</p> <ul style="list-style-type: none"> • April 13, 2006 Board of Directors Meeting minutes 	<p>Motion: To approve the minutes of the following meetings as presented:</p> <ul style="list-style-type: none"> ▪ April 13, 2006 Board of Directors Meeting minutes <p>- APPROVED.</p>
Treasurer's Report	Mr. Conrad provided the Board the initial Treasurer's Report	Future report will include a summary excel spreadsheet which will be sent out with the meeting notices prior to each Board meeting.
PASART Video	Mr. Conrad provided the Board with information about the creation of a video for training purposes.	Additional reports will be provided to the Board as new information is available about production.
Fund raising Discussion	Discussion centered on types of fund raising to endorse and pursue; donation policy amendment to include fund raising; relationship of CARTS and control of funds raised	<p>Motion: To accept table discussion and resume at October 10th meeting.</p> <p>-APPROVED</p>
Nomination of Officers for 2007	Discussion centered on whether to nominate a new chair and vice chair or change by-laws as per suggestion of Mr. Roberge	Motion made to change by-laws to allow for a two year term of office with additional consecutive term for both positions. Action tabled for vote at October 11th meeting.
Executive Director's Report	Written report submitted. Update on Karen's Leave of Absence	No further action needed.
Pubic Outreach and Training Directors Report	Written report submitted.	No further action needed.
Next Meeting	Next Board meeting to occur on October 10, 2006 from 11:00am to 2:00pm at Hershey Motor Lodge	No further action at this time.
Adjournment	There being nothing further to discuss, the meeting was adjourned at 2:15PM.	<p>Motion: To adjourn the July 11, 2006 meeting of the Board.</p> <p>- APPROVED.</p>

