

**Pennsylvania State Animal Response Team
CART Coordinators Conference Call Minutes
Wednesday, April 29, 2009
7:00 p.m.-8:00 p.m.**

1. Welcome – Joel Hersh

2. Agenda Items -Joel Hersh
 - Explanation of grant requirements per emails of March 17, 24 and 30th
 - Explanation of purchasing and travel requirements
 - Explanation of “how we will comply with the above requirements”
 - Reminder that grant manual and forms are placed on the Secure Site
 - Explanation of DHS Training Approval Process
 - Update on Title 35 issue

3. Questions raised on the call
 - Can we add a column to the training calendar showing DHS Approval Number?
 - Karen reports that since only the PSU LART course has been approved, adding the column would be of no benefit at the present time.
 - Request for a generic letter to be written to potential donors.
 - We will work on one.